

MINUTES OF MARCH 13, 2025
GOULDSBORO SELECT BOARD MEETING
AND BUDGET WORKSHOP

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver

Absent: Dana Rice Sr.

Staff: Joshua McIntyre, Town Manager
Brianna L. Mitchell, Town Clerk
Micheal Connors, Code Enforcement Officer
Officer in Charge James Malloy
Fire Chief Ken Monroe

Audience: 20 (Twenty)

Zoom: 0 (Zero)

Meeting held at the Gouldsboro Town Office.

Mr. Harmon called the meeting to order at 5PM



Pledge of Allegiance

SPECIAL TOWN MEETING – See attached

Donation of Police cruiser to Schoodic Food Pantry and transfer of FY25 from Public Safety Department to Administration Department.

APPROVAL OF MINUTES OF FEBRUARY 27, 2025

Mr. Mitchell made a motion to approve the minutes of February 27, 2025; 2nd by Mr. McKenzie. Passed 4/0.

APPROVAL OF MINUTES OF MARCH 04, 2025

Mr. Mitchell made a motion to approve the minutes of March 04, 2025; 2nd by Ms. Weaver. Passed 4/0.

PAYROLL WARRANT #37

Mr. McKenzie moved to approve Payroll Warrant #37 in the amount of \$31,557.09; 2nd by Mr. Mitchell. Passed 4/0.

A/P WARRANT #38

Mr. Mitchell moved to approve A/P Warrant #38 in the amount of \$410,585.19; 2nd by Ms. Weaver. Passed 4/0.

SELECT BOARD REPORTS

Ms. Weaver – Nothing at this time.

Mr. Harmon – Mr. Harmon received a call about percentage for raises that was being used with the town. This was looked into and could not be found where there was a policy established that said the COLA is what the town was using for a guideline. The past few years the town has been giving raises based on employee performance by the managers recommendation and what other municipalities are paying for similar job descriptions.

Mr. Mitchell – *Nothing at this time.*

Mr. Rice – *Absent from meeting.*

Mr. McKenzie – *Nothing at this time.*

TREASURER- See attached

COMMITTEE REPORTS

Coastal Resilience- Bill Zoellick reported the committee is moving forward from planning to doing. Restructuring the current proposal and resubmitting to the State. Under progress and have this wrapped up next week.

POLICE DEPARTMENT

Officer in Charge Jim Malloy wanted to thank all who attended and who voted to allow the transfer of the police cruiser for a good cause, to the Schoodic Food Pantry.

FIRE DEPARTMENT / EMS

Chief Monroe reported all burn permits are online only. There are no paper permits anymore. Monroe reported there was one grass fire yesterday in Winter Harbor. The ambulance has been steady with calls the past few days.

CODE ENFORCEMENT OFFICER – See attached

CEO Mike Connors reported:

- He has issued 1 permit.
- Sand/Salt – Remaining supplies should be sufficient for the remainder of the year.
- Street Lights – Mike will continue to assess lights throughout town and will make recommendations for shielding and/or relocation to limit light coverage on residential properties.
- Road Postings – Gouldsboro town roads were posted as of 3/5/2025 and will remain until date determined by the Select Board.

RSU#24 REPRESENTATIVE – Absent

TOWN MANAGER – See Attached

Broadband- On March 3rd, Josh had an online meeting with a representative from Consolidated Communications who gave an update on the company's plan and progress for rolling out Fidium Fiber in Gouldsboro. They started beginning of February and although had planned to run through June, they now expect to be done by early April. They'll offer 4 tiers of speed – 100MB, 300MB, 1GB, and 2 GB at introductory pricing. No contracts are required and they expect to be able to serve most, if not all, homes in Gouldsboro. They are putting in 84 miles of fiber in all.

Maine Power Options- On March 18th, we will receive pricing options for heating fuel for the Town Office, Women's Club, Community Center, Station #2, and Station #3. Currently, No Frills provides the heat through a contract that ends next month. Josh requests from the Select Board they allow him to execute a contract depending which option is cheaper.

Mr. Mitchell made a motion to allow Josh to execute a contract with Maine Power Options if presented a cheaper price; 2nd by Ms. Weaver. Passed 4/0.

Banking RFP- Town Manager Josh McIntyre mentioned it's been several years since an RFP has been put out for our banking needs. Last year before Josh came into the job there was a meeting with Machias Savings Bank to discuss banking options. Josh asked the board if they would like to put an RFP out for banking needs and see what options are received. The Select Board agreed to go ahead and advertise an RFP for banking needs.

Quitclaim Deed- Title company is trying to sell property at 400 West Bay Road and back in the 1950-1960's there were a few liens that did not get discharged but were paid. The company was in contact with Josh about trying to get this taken care of to show clear title and requested the town do a quit claim deed. Josh has consulted with our town attorney about how to move forward with this as it would be considered a quit claim deed process as it was never deeded over to the town. Josh asks the Select Board if they would allow Josh to execute the quit claim deed if our town attorney says to move forward with the quit claim deed process.

Ms. Weaver made a motion to allow Josh to execute the quit claim deed on behalf of the town if that's the proper move forward; 2nd by Mr. McKenzie. Passed 4/0.

Old Business-

Nothing at this time.

New Business-

Repeal of town's concealed weapon policy

Mr. Harmon read aloud the Town's Conceal Weapon Policy. The Town Manager has been signing off on any Conceal Weapons Permits that are processed and approved by the Police Department. Officer in Charge Jim Malloy mentioned this policy is not legal with current state statutes. The Select Board has no say or approval who is allowed a concealed weapons permit. Mr. Mitchell mentioned turning this fully over to the Police Department and repealing the policy.

Ms. Weaver made a motion to repeal the Conceal Weapons Permit policy effective immediately; 2nd by Mr. Mitchell. Passed 4/0.

Authorize expenditure from Buildings & Grounds Reserve to study Jones Pond Cabin, Prospect Harbor Women's Club, Vault for Town Office, and acoustics for the Community Center

Town Infrastructure Mike Connors reported he has been in contact with two architect firms to come out and assess the Jones Pond Cabin, Prospect Harbor Women's Club, a vault for the Town Office and acoustics for the Rec Center. Mike mentioned one of the architects is pushed out 6 months to be able to come assess the properties. Mike is going to contact another firm to see if they would be able to come out sooner. This may need to be pushed off for the next FY budget. Resident Brenda Clough mentioned to Mike the town may want to check for mold at the Rec Center. Mike is also in the process of gathering information for the Town Office vault solution. This matter is currently on hold until further information can be gathered.

PUBLIC COMMENT

FISCAL YEAR 2026 BUDGET WORKSHOP – Insurance; Police Department; Administration; Third-Party Requests

Town Manager Joshua McIntyre welcomed all and introduced the insurance lines. In previous budget preparations there have been 67 places that insurance was scattered throughout the budget departments. Josh has now compiled all insurances into one department with 14 budget lines covering workers comp, unemployment, liability, etc.

Dwight mentioned in the past the budget committee historically saw raises to employees based off COLA % and merit raises. The Select Board spoke that salary raises should always come from the Town Manager and the department heads as they see fit based of employee performance. The Town Manager will then bring these numbers to the Select Board for discussion and approval.

Police Department - Chief Jim Malloy mentioned he will have a full-time staff in the near future. He plans to move over full-time in June 2025. Jim expressed he started his law enforcement career here and wants to retire here. K9 Kia is a dual purpose K9 who is trained in tracking, apprehension of suspects and much more. She will be working with Jim full-time as well.

Administration – Dwight asked Town Clerk Brianna about the town report quote. Last year was slightly more than had been quoted. Brianna explained the quote is gathered as we prepare the budget in spring. Once town report printing time comes the following year, quotes often change due to inflation of costs. Hard to get a hard locked in estimate a year in advance to printing. After discussion, the consensus was to increase the town report printing line 10-01-20-03 to \$4,400.

Dwight then asked Brianna about records management. The reason for the increase of this line is we have quite a few permanent records binders in the vault that need to be bound.

Third Party Requests – Brenda Clough brought up discussion about the Schoodic Food Pantry requesting \$12,000 and noticed the proposed budget was below that. She asked if this could be increased due to USDA reporting with federal funding being cut, they have to cut back on the pounds of food they will be able to give to food pantries. Schoodic Food Pantry currently gets their food from Good Shephard Food Bank and Donna Harmon mentioned the Pantry will be cut a significant number but unclear what the exact number will be. Dwight mentioned this could affect the monies contributed to charities. Currently it is set for \$300 each for the usual charities the Town assists. The Select Board would like to revisit this at a later budget meeting once Donna can get confirmation on figures.

The Select Board would like to push the Services & Committees budget to next budget meeting on March 27, 2025 following the Fire / EMS budget.

ADJOURN: Mr. Mitchell moved to adjourn the meeting at 6:47PM; 2nd by Mr. McKenzie. Passed 4/0.

Respectfully submitted,
Brianna L. Mitchell, Town Clerk

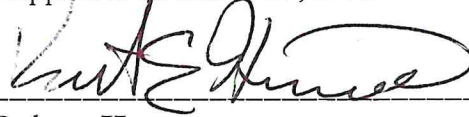
Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Special Town Meeting Warrant 03.13.25, Minutes of 02.27.25, Minutes of 03.04.25, Payroll Warrant #37, A/P Warrant #38, Treasurer's Report, EMS & Fire Calls Report, CEO Report, Town Managers Report, Maine Power Options Bid Information, Policy of Concealed Weapons Permits 09.17.09, Coastal Resilience Committee letter.

BOARD OF SELECTMEN
Minutes of March 13, 2025 and Approval on March 27, 2025

Absent.

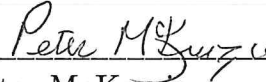
Dana Rice, Sr.



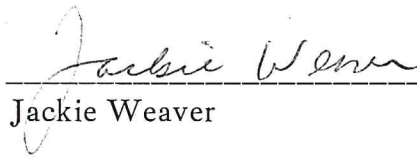
Robert Harmon



Danny Mitchell, Jr.



Peter McKenzie



Jackie Weaver