

**Town of Gouldsboro
Budget Committee Meeting
Feb. 5, 2025
Gouldsboro Town Office**

Committee Members Present:

Dwight Rodgers, Chair
Larry Peterson, Vice-Chair
AJ Higgins, Secretary
Ray Jones
Jay Bricker
Brenda Young
Tim Smith
Paul Stewart

Members Absent:

Roger Dean
Eve Wilkinson Alternate Member

Town Manager:

Josh McIntyre
(Absent)

Number of Guests:

None

Approval of minutes from Jan. 15, 2024

MOTION: Approved as written YES [] NO [X]

Approved as amended YES [X] NO []

Motion: Dwight Rodgers; 2nd Brenda Young
Unanimous

Discussion:

**STATUS OF THE SUGGESTED OPERATING GUIDELINES FOR
THE GOULDSBORO SELECTBOARD AND THE BUDGET COMMITTEE:**

The Budget Committee devoted most of its discussion to the current status of a two-year-old document formerly titled the Suggested Operating Guidelines for the development of the town budget by the Select Board and the Budget Committee. In its latest iteration as of 1/18/25, this document has been edited and retitled: Town of Gouldsboro Guidelines and Procedures for Developing the Annual Town Budget.

The budget committee members expressed some confusion of whether the budget review process was ever formally adopted by the SB and directed Committee Chair Dwight Rodgers to meet with the town manager to determine whether the SB has adopted the latest guidelines

or not.

The Budget Committee agreed that the final budget process guidelines should be approved by both the committee and the SB and placed on the town website for the benefit of new town managers, board and committee members and the public. The committee chairman also said he would mention the committee's concerns about activating the ZOOM video conferencing platform for Budget Committee meetings and having committee members' copies of monthly custom budget reports provided to the members by town office staff.

Chairman Rodgers said he planned to meet with the town manager and the BOS during its Feb. 27th meeting.

Next Budget Committee Meeting March 5, 2024 at 5:00 p.m.

MOTION: Meeting Adjourned: 6:14 p.m. Larry Peterson Dean; 2nd AJ Higgins

Respectfully submitted: AJ Higgins, Secretary