

MINUTES OF OCTOBER 24, 2024  
GOULDSBORO SELECT BOARD MEETING

Present: Dana Rice Sr., Robert Harmon, Danny Mitchell Jr., Peter McKenzie, Jackie Weaver  
Staff: Joshua McIntyre, Town Manager, Brianna L. Mitchell, Town Clerk  
Audience: 12 (Twelve)

Meeting held at the Gouldsboro Town Office.  
Mr. Rice called the meeting to order at 5PM



APPROVAL OF MINUTES OF OCTOBER 10, 2024

Mr. Harmon made a motion to approve the minutes of October 10, 2024; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.

PAYROLL WARRANT #17

Mr. Mitchell moved to approve Payroll Warrant #17 in the amount of \$34,330.27; 2<sup>nd</sup> by Mr. Harmon. Passed 5/0.

A/P WARRANT #18

Mr. Harmon moved to approve A/P Warrant #18 in the amount of \$596,101.91; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0

Mr. Mitchell made a motion to discontinue paying the cafeteria plan and any bills for Yvonne Wilkinson; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0

SELECT BOARD REPORTS

Mr. Rice: *Nothing at this time.*

Mr. Mitchell: *Nothing at this time.*

Mr. Harmon: *Nothing at this time.*

Mr. McKenzie: *Nothing at this time.*

Ms. Weaver: Jackie gave an update the state legislature is looking into the school budget equation for property taxes. By consensus, the Select Board asks that the Town Manager draft a letter of concern to the state about this matter. Gouldsboro's state property tax valuation is high, does not mean the residents of Gouldsboro have the ability to pay. Jackie mentioned that is one of the things the state is looking into with the equation.

TREASURER- **See attached**

## COMMITTEE REPORTS

*Veterans' Committee-* Chair Jim Guest reported, grades K-5 colored and drew pictures about Veterans. Town Manager Josh, Vets Committee Secretary Barbara Flaherty and Jim Guest judged the pictures. The winners will receive a prize from the Veterans' Committee and they hope to continue this tradition!

November 6<sup>th</sup> starting at 1PM at the Peninsula School, the kids will be holding a gathering for the Veterans. All are welcome to go!

Jim also reported they will be holding the Veterans' Dinner at the Prospect Harbor Methodist Church next door on November 9<sup>th</sup> starting at 5PM. All veterans and their immediate family members are welcome from Gouldsboro, Winter Harbor and Steuben for free.

*Harbor Master-* Harbor Master Mike Pinkham was able to get a quote of up to \$4,500 to dispose the damaged float that is laying up against the bank in Prospect Harbor Bay. The resident that the float belongs to, has suffered very serious health issues this summer. Mike is requesting the town to pay from the Harbor Reserve to dispose of the float as it is a hazard. **Mr. Harmon made a motion to pay up to \$4,500 out of the Harbor Reserve to dispose of the float; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.**

*Shellfish Warden-* Mike Pinkham reported to the Select Board he was voted onto the Shellfish Advisory Council as a Municipal Shellfish Official to serve a 3-year term.

## POLICE DEPARTMENT

Officer in Charge Jim Malloy reported Officer Damon Dore is back on the schedule. He also mentioned the new cruiser was complete last week and is outside for all to see!

Jim mentioned Wreaths Across America is December 15<sup>th</sup> and Sargeant Robbins has made the trek before with the Washington County Sheriff's Office but Jim would like to send him to show our support for all the fallen Veterans from the Gouldsboro Police Department. He would use his vacation time to go on the trip and would take the new cruiser. Jim is requesting the Town pay up to \$1500 for his hotel stays and food for the trip. **Mr. Harmon made a motion to allow Sargeant Robbins go on the trip with the new cruiser for the Department and pay up to \$1,500; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.**

## FIRE DEPARTMENT / EMS – See Attached

Chief Ken Monroe reported he received the Lifepak 15. Town Manager Josh McIntyre reported the new ambulance is still on schedule to show up in November, but we are unable to get a loaner in the meantime.

## CODE ENFORCEMENT OFFICER – See Attached

CEO Mike Connors reported:

- He has issued 4 permits since the last meeting.
- There was a decision made on Crowley Island Road, to not permanently repair damaged section this fall. Without guarantee of reimbursement from FEMA we do not want to spend the \$100k out of the paving reserve at this time. Once FEMA monies are allocated, we proceed with the necessary repairs. Hopefully, at that time, funds will be available for mitigation as well.
- Removal of old asphalt on Francis Pound Road and regrade the low section is tentatively planned to start next week.

RSU#24 REPRESENTATIVE- Absent

TOWN MANAGER- See Attached

Josh reported a FEMA update to the Select Board. He and Jackie Johnston will have a call with FEMA on October 25, 2024 to discuss mitigation options on four projects.

Josh also reported he has received mooring enforcement options from an attorney with how to proceed with the delinquent mooring permits. Mr. Rice and Mike Pinkham suggests the town starts with option 1 “mooring permit revocations” that states the Town’s best option is to pursue revocations of mooring permits for nonpayment of fees. Under Section 4.7 of the Harbor Ordinance (the “HO”) a “violation of the provisions of this Ordinance or of any other applicable Ordinance by any person shall be grounds for suspension or revocation or such privilege.” In this case, the violation of the HO would be a failure to pay the mooring fees required under Article 7. The Harbor Master would need to provide a notice of violation to the mooring owner, advising them of the outstanding balance due under Article 7 and giving them an opportunity to either (1) pay the outstanding balance with a set period of time (say 5-10 business days) or (2) face the revocation of their mooring permit and ultimately the loss of their mooring. The Town would also need to advise them of their right to file an appeal of the Harbor Master’s decision first to the Town Manager, and then to the Select Board under Section 4.8. Mr. Harmon made a motion to start with this option, sending the permit holder a certified letter stating the above and reevaluate if this does not work; 2<sup>nd</sup> by Ms. Weaver. Passed 5/0.

Old Business-

None.

New Business-

*Consideration of Fire/EMS request for expenditure of grant funds*

Town Manager Josh McIntyre has included a written list of requested items to purchase with the grant funds the town received for Fire/EMS. This purchase includes:

- Professional CPR-AED Training Family Pack Manikin \$692.99
- Pedi-Made Plus Restraint System \$435.99
- Ferno KangooFix Restraint System, Neonatal \$739.99
- Stryker Stair-Pro 6252 Stair Chair, Recertified \$4,749.99
- Tech Rescue/USAR Jacket (8 at \$1,175 each) \$9,402.00

Total = \$16,020.96

Both of the restraint systems and stair chair were items that were in Schoodic 53 that was lost in May. Mr. Mitchell moved to approve purchasing the above items with the grant money; 2<sup>nd</sup> by Mr. McKenzie. Passed 5/0.

*Update to town’s policy concerning disposition of tax-acquired properties*

This will replace the current Tax-Acquired Property Policy. These changes are required as state and federal statutes have changed regarding the process of tax-acquired properties. The 6-page policy included in the packets addresses all the necessary changes. Mr. Harmon made a motion to accept the tax-acquired property policy; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.

*Appointment of election clerks*

The list of election clerks for this coming election on November 5, 2024 are as listed:

- Vifvan Rea
- Frank Minutillo
- Martha Metzler
- Rebecca O'Keefe
- Barbara Bowen
- Donna Harmon
- Phyllis Pruet
- Gail Pennartz
- Patricia Fiske
- Becky Follette
- Mary Seward
- Margaret Jones

Mr. Harmon made a motion to accept the above listed election clerks; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.

*Appointment of election warden*

Mr. Mitchell made a motion to accept Cheryl Brackett as the election clerk for the upcoming election on November 5, 2024; 2<sup>nd</sup> by Mr. Harmon. Passed 5/0.

*Possible change in allocation of shellfish licenses*

Shellfish Warden Mike Pinkham included in the packets a letter stating the shellfish license changes the Shellfish Committee voted to change unanimously. This will allow for unlimited commercial harvesting licenses to be sold, and each license holder will still need to follow the conservation requirements as always. Mr. Mitchell made a motion to accept this change; 2<sup>nd</sup> by Mr. Harmon. Passed 5/0.

**PUBLIC COMMENT**

Anne Sterling, Gouldsboro Resident, congratulated Brianna on winning the superior award for the Annual Town Report and thinks it would look great hung up in the office for all to see.

Norm Bamford, Gouldsboro property owner, expressed he is running for State Representative and wanted to let the Select Board know if they have any concerns to let him know!

**ADJOURN:** Mr. Harmon moved to adjourn the meeting at 5:41PM; 2<sup>nd</sup> by Mr. Mitchell. Passed 5/0.


Respectfully submitted,  
Brianna L. Mitchell, Town Clerk


*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.*

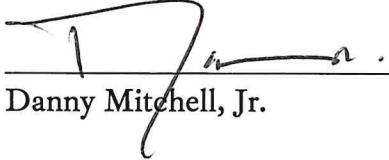
**Enclosures:** Agenda, Minutes of 10.10.24, Payroll Warrant #17, A/P Warrant #18, Treasurer's Report, Schoodic EMS & Gouldsboro Fire calls report, CEO Report, Email regarding Mooring information from Attorney, Town Manager's Report, 2022-2023 Annual Town Report Superior Award Certificate, Shellfish Licenses letter, Schoodic EMS expenditures list for grant money, Tax-Acquired Property Policy, Election clerks list from registrar, Election Warden letter from registrar, October 10, 2024 special town meeting minutes, Municipal Waste Solutions letter, Commissioners special meeting October 22, 2024 agenda.

BOARD OF SELECTMEN

Minutes of October 24, 2024 and Approval on November 7, 2024

  
\_\_\_\_\_  
Dana Rice, Sr.

  
\_\_\_\_\_  
Robert Harmon

  
\_\_\_\_\_  
Danny Mitchell, Jr.

  
\_\_\_\_\_  
Peter McKenzie

*Absent.*  
\_\_\_\_\_  
Jackie Weaver

