

# TOWN OF GOULDSBORO

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[www.gouldsborotown.com](http://www.gouldsborotown.com)

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[www.gouldsborotown.com](http://www.gouldsborotown.com)

Town Manager, Town Clerk, Tax Collector, Deputy Treasurer

Joshua McIntyre

town.manager@gouldsborotown.com

## Board of Selectmen

Dana B. Rice, Sr., *Chair*

Robert Harmon, *Co-Chair*

Danny Mitchell Jr.

Peter McKenzie

Jackie Weaver

## Code Enforcement Officer

Mike Connors

(207) 546-0940

## ATTENTION NEW CONSTRUCTION

WHENEVER A NEW RESIDENCE IS CONSTRUCTED, IT SHALL BE THE DUTY OF THE PROPERTY OWNER TO REQUEST IN WRITING FROM THE E-911 COORDINATOR A NEW ADDRESS.

**Legend:** As shown on official Shoreland Zoning map located at Town Office.

NA = not Shoreland zone

CFMA = Commercial fisheries/maritime activities

LR = Limited residential

RP125 = Resource Protection – 125'

RP250 = Resource Protection – 250'

SP = Stream protection

APPLICATION MUST BE COMPLETED AND FORWARDED WITH ALL REQUIRED ATTACHMENTS BEFORE IT WILL BE PROCESSED.

**NOTE:** This form is not a permit. Work is not to begin until all fees are paid and the red and yellow permit card has been posted on site.

PROJECTS STARTED BEFORE PROPER PERMIT ISSUED WILL INCUR A DOUBLE FEE PENALTY.

IF NOT 30% COMPLETE WITHIN ONE (1) YEAR OF ISSUANCE, RENEWAL OF PERMIT IS REQUIRED.

APPLICABLE ORDINANCES AVAILABLE @ [www.gouldsborotown.com](http://www.gouldsborotown.com)

**TOWN OF GOULDSBORO**  
APPLICATION FOR BUILDING/LAND USE PERMIT

**PERMIT # \_\_\_\_\_**

**CHECK ONE:** Residential\_\_\_\_ Commercial\_\_\_\_ Both\_\_\_\_

Applicant Name \_\_\_\_\_ Telephone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Property Owner (if different from above) \_\_\_\_\_

Physical Address of property \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**TYPE OF PERMIT**

***BUILDING***

- New Construction
- Addition
- Alteration\*\*
- Conversion
- Demolition\*\*
- Relocation\*\*
- Repair\*\*
- Other

***LAND USE***

- Clearing
- Timber Harvest
- Excavation
- Back Fill
- Other

\*\*Denotes DEP notification and/or inspection required for asbestos or asbestos containing equipment.

**DESCRIPTION OF PROPERTY**

Shoreland  Yes  No Floodplain  Yes  No Map \_\_\_\_\_ Lot \_\_\_\_\_

\*Zone Designation  N/A  CFMA  LR  RP125  RP250  SP

**PROJECT DESCRIPTION** (to include: dimensions, square footage, and number of floors)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**FEE SCHEDULE:**

**NON-REFUNDABLE** Application fee of \$25.00 (PLUS FEES AS DESCRIBED BELOW)

Renewal/Replacement of permit \$15.00 only (application fee does not apply).

Subtotal \$ \_\_\_\_\_

**STRUCTURES (NEW CONSTRUCTION + ADDITIONS)**

Structures in shore land zone: \$25.00 surcharge (in addition to the \$25) \*DEP notice may be required\*

\$.10 per square foot finished space,  \$.05 per square foot unfinished space

Subtotal \$ \_\_\_\_\_

**NON-STRUCTURAL:**

Demolition: \$10.00

Seawalls, docks, camp roads and miscellaneous non-structure improvements excluding fences.

Driveway permit fee: \$10.00

Subtotal \$ \_\_\_\_\_

**CEO WILL VERIFY FEE TOTALS PRIOR TO PAYMENT.**

For official use only:	<input type="checkbox"/> Homeowner	<input type="checkbox"/> File	<input type="checkbox"/> Assessor
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**INCLUDE THE FOLLOWING:** (as applicable, originals not required)

- Proof of ownership
- Plot Plan (to scale) showing dimensions and structural locations
- Names of abutting property owners
- Names and location of abutting rights of way
- List abutting waterways
- Show distances of proposed structures to nearest lot line
- Show location and type of sewage disposal system
- Show location and type of water supply system
- Areas of land to be cleared
- Areas of all earth moving activities

**ATTACH THE FOLLOWING:** Copy of..

- Plumbing Permit (if required)
- Copy of excavator's state certification if digging in shoreland
- Copy of subsurface waste water permit
- Copy of federal, state or local permits and variances regarding the use of this property
- Complete description of proposed work
- Copy of building plans and specifications
- Any other information which will assist in the approval of this application

**Proposed start date:** \_\_\_\_\_ **Proposed completion date:** \_\_\_\_\_

**Estimated cost of project:** \_\_\_\_\_

Said permit to be issued on the basis of the information contained within this application. The application hereby certifies that all the information and attachments to this application are accurate. All proposed uses shall be in conformance with this application and the ordinances of Town of Gouldsboro. The applicant and contractor are knowledgeable of all applicable ordinances. Incomplete applications will be rejected.

To the best of my knowledge, all information on this application and its attachments is true and correct. All proposed uses and structures will be in conformance with all applicable ordinances of the Town of Gouldsboro, the laws and codes of the State of Maine and all applicable federal laws. I further grant permission to the Town CEO or designee to enter said property, at any agreed upon date and time for the purpose of permit associated inspection as called for in applicable ordinances.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

App fee: \$ \_\_\_\_\_

Date paid: \_\_\_\_\_

Balance due: \$ \_\_\_\_\_

Date paid: \_\_\_\_\_

**APPLICATION MUST BE COMPLETED AND FORWARDED WITH ALL REQUIRED ATTACHMENTS BEFORE IT WILL BE PROCESSED.**

**IF NOT 30% COMPLETE WITHIN ONE (1) YEAR – RENEWAL OF PERMIT REQUIRED. PROJECTS STARTED BEFORE PERMIT IS ISSUED WILL INCUR DOUBLED FEES.**