

MINUTES OF JUNE 20, 2024
GOULDSBORO SELECT BOARD MEETING

Zoom Meeting

<https://us02web.zoom.us/j/8018727702?pwd=WjJmUFhyWVNKZmphOUdoTTdwbDRLUT09>

Meeting ID: 801 872 7702

Password: 4uFgxX

Present: Dana Rice Sr., Robert Harmon, Danny Mitchell Jr., Jackie Weaver, Peter McKenzie
Staff: Josh McIntyre, Town Manager, Brianna L. Mitchell, Senior Deputy Town Clerk
Audience: 4 (Four) - Zoom (1)

Meeting held at the Gouldsboro Town Office.

Mr. Rice called the meeting to order at 5PM



Pledge of Allegiance

ELECTION OF CHAIR AND VICE-CHAIR

Mr. Mitchell made a motion to nominate Dana Rice Sr. as Chair and Robert Harmon as Vice-Chair; 2nd by Mr. McKenzie. Passed 3/0 – Mr. Rice and Mr. Harmon abstained.

APPROVAL OF MINUTES OF JUNE 6, 2024

Mr. Harmon made a motion to approve the minutes of June 6, 2024; 2nd by Mr. Mitchell. Passed 5/0.

A/P WARRANT #50

Mr. Mitchell moved to approve A/P Warrant #50 in the amount of \$42,948.22; 2nd by Ms. Weaver. Passed 5/0.

PAYROLL WARRANT #51

Mr. Mitchell moved to approve Payroll Warrant #51 in the amount of \$41,278.95; 2nd by Ms. Weaver. Passed 5/0.

SELECT BOARD REPORTS

Mr. Rice: *Nothing at this time.*

Mr. Mitchell: *Nothing at this time.*

Mr. Harmon: Donna Harmon would like to thank everyone for awarding her the Spirit of America Award. She is very thankful and was shocked!

Mr. McKenzie: Congratulations to Danny and Bob for being re-elected. This Board is going in a very positive direction.

Ms. Weaver: *Nothing at this time.*

TREASURER- See attached

COMMITTEE REPORTS

Coastal Resilience Committee- Bill Zoellick would like to thank the Board for his Spirit of America Award. This is a special town that he loves to work for.

Bill reported we have been awarded \$50,000 from the grant we applied for through the State. They are sending us a check within the next week. Will hopefully start work soon. We will be receiving a one-year contract within this week to sign.

POLICE DEPARTMENT

Officer in Charge Jimmy Malloy reported Wayne Robbins has applied to be a full-time officer. He will be retiring with Washington County Sherrifs Office. He has much experience and has worked for Milbridge PD, Machias PD, Harrington Clam Warden, Constable and is currently still serving in the Military. He serves one weekend a month and two weeks a year. Wayne would be available to start beginning of July.

OIC Malloy mentioned Hancock County Sherrifs Office has asked Washington County Sherrifs Office to help cover one day in July to have their annual picnic. Hancock County helps Gouldsboro out a lot. OIC Malloy would like to work in Gouldsboro that day to help cover if the Select Board is okay with that. The Select Board agreed to allow Malloy to do so and appreciate all his time he has given so far.

FIRE DEPARTMENT / EMS– See Attached, Absent

CODE ENFORCEMENT OFFICER – See Attached, Absent

RSU#24 REPRESENTATIVE– Absent

TOWN MANAGER– See attached

Josh has asked the Select Board for permission to write a blank check for up to \$2,400 as he will need to file liens next week on June 28th. These liens and the check will be delivered to the Hancock County Registry of Deeds. Mr. Harmon made a motion allow Josh to write a blank check to the Hancock County Registry of Deeds up to \$2,400 to file property tax liens; 2nd by Mr. Mitchell. Passed 5/0

Josh wanted to give a reminder that the next BOS meeting will be held July 2, 2024 since Fourth of July falls on that Thursday.

The housing survey conducted by Camoin Associates closed at the end of May with 169 responses. A draft report of the survey results and other findings was sent to us on June 14th and today we received a formal presentation on the findings. A final report is due to us at the beginning of July.

Our work with FEMA representatives is ongoing. A site inspection team will be in town on June 25th to examine damage to the Crowley Island causeway, generator at the Shellfish Lab, Town Pier in Prospect Harbor, and the South Gouldsboro access point. Have met with Bill Zoellick to make the Coastal Resiliency Committee aware of the funds we are seeking from FEMA and for which purposes.

Maine Municipal Association is sending us a check for \$225,000 towards the purchase of a replacement ambulance. They are working on our behalf with the garage's insurer to get funds to cover the loss of contents that were in the ambulance that's not covered by our insurance.

Josh wanted to express his thanks to the front office staff for their work up to and including the Annual Town Meeting which seemed to come off without a hitch. Special thanks to Rachel for all her work on the June election; it's a very demanding job and she did a great job.

In order to best manage workflow, and given the amount of experience she's acquired, he plans to appoint Brianna Mitchell as the new Town Clerk as of July 1, 2024. Brianna has been the Senior Deputy Town Clerk and knows the tasks involved with the clerk's role well. The Select Board fully supports this decision.

Old Business-

None at this time.

New Business-

Working Waterfront Grant Application

George Hooper, a fisherman of Corea, submitted a Working Waterfront Resilience Grant and asked the Municipality to be the fiscal agent. Josh had temporarily signed the grant application but wanted a formal approval from the Select Board. **Mr. Harmon made a motion to accept Mr. Hoopers grant application to be the fiscal agent; 2nd by Mr. Mitchell. Passed 5/0**

Forgiveness of Tax Bills

Town Manager Josh McIntyre mentioned there are a few tax accounts that have less than \$5 to pay and would like approval by the Select Board to pay up to the \$11 for forgiveness on the tax bills so they don't get a lien. **Mr. Harmon made a motion to pay the accounts listed out of petty cash to avoid lien; 2nd by Mr. Mitchell. Passed 5/0**

Tax accounts listed below:

| | |
|-------|---------|
| #221 | \$3.26 |
| #212 | \$1.41 |
| #934 | \$4.20 |
| #2100 | \$0.35 |
| #599 | \$1.78 |
| Total | \$11.00 |

Waiving Fees for Schoodic Music Festival at Rec Center

The Schoodic Arts for All Winter Harbor Music Festival would like to use the Rec Center and waive the rental fees. This is an annual thing we have done in the past for them. After discussion, the Select Board agrees to waive the rental fees but still needs to show proof of insurance.

Workers Compensation Safety Incentive Program (WCSIP)

Town Manager Josh McIntyre explained to the Select Board if we go through with the Workers Compensation Safety Incentive Program we will get a discount on our Workers Comp Insurances each year. This will help us save money as our Workers Comp insurances have increased. Josh will begin working on this; the form is due to MMA by September 1, 2024 and will have the option to withdraw the application if need be.

Mr. Harmon made a motion to sign the Workers Compensation Safety Incentive Program form; 2nd by Ms. Weaver. Passed 5/0

Recreation Committee Appointments – See Attached

Brianna put together a list of Recreation Committee members wanting to continue on the Committee with a new member to join making this a full committee. Mr. Mitchell made a motion to appoint Rachel Hudson, Mariela Church and Brittanie Smith as Recreation Committee members, terms to expire June 30, 2027; 2nd by Ms. Weaver. Passed 5/0

PUBLIC COMMENT

None at this time.

EXECUTIVE SESSION to discuss personnel matters in accordance with MRSA Title 1, Chapter 13, Section 405, Paragraph 6A (personnel issue)

Mr. McKenzie made a motion to enter Executive Session. 2nd by Mr. Mitchell. Passed 5/0

Ms. Weaver made a motion to exit Executive Session; 2nd by Mr. Harmon. Passed 5/0

Ms. Weaver made a motion to end the probationary period for Town Manager Josh McIntyre effective immediately, granted an additional 5 vacation days that are immediately available, and to increase his annual salary by \$10,000; 2nd by Mr. McKenzie. Passed 5/0

ADJOURN: Mr. McKenzie moved to adjourn the meeting at 6:10PM; 2nd by Mr. Mitchell. Passed 5/0.

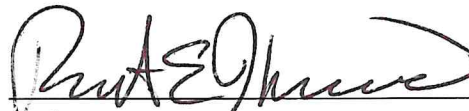
Respectfully submitted,
Brianna L. Mitchell, Senior Deputy Town Clerk

Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Office during regular business hours.

Enclosures: Agenda, Minutes of June 6, 2024, A/P Warrant #50, Payroll Warrant #51, Treasurer's Report, Bill Zoellick updates FEMA & MEMA, Schoodic Ambulance & Fire Dept reports, Ambulance billing numbers FY 2023, CEO Report, Town Managers Report, Tax Collector Forgiveness of Tax bills with small amounts letter, WH Schoodic Arts for All rental agreement, Workers Compensation Safety Incentive Program forms, Rec Committee appointments list, DM&J Waste acceptable list, MMA Ballot for Election of MMA's Legislative Policy Committee.

BOARD OF SELECTMEN
Minutes of June 20, 2024 and Approval on July 2, 2024

Dana Rice, Sr.

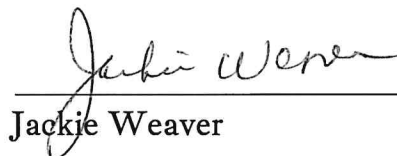


Robert Harmon



Danny Mitchell, Jr.



Peter McKenzie

Jackie Weaver