

# TOWN OF GOULDSBORO ESTABLISHMENT OF THE PLANNING BOARD ORDINANCE

Revised: June 1997

## 1. Establishment.

Pursuant to M.R.S.A. Const. Art. VIII-A and **30A M.R.S.A., #3001**, the Town of Gouldsboro hereby establishes the Gouldsboro Planning Board.

## 2. Membership.

- A. Election to the board **shall** be by the same process as election of municipal officers. **Alternate** members shall be appointed by the municipal officers **after having received recommendation from the planning board**.
- B. The board shall consist of five members and two alternate members.
- C. Members of the existing planning board shall continue to serve out their appointed terms on the board re-established by this ordinance.
- D. The term of each member shall be **three years**. The term of office of an **alternate** member shall be until the next municipal election.
- E. When there is a vacancy, the municipal officers shall, within 60 days of its occurrence, appoint an **alternate** to serve until the next municipal election. **Said election shall be to fulfill the unexpired term of the former vacancy.**
- F. No municipal officer may serve as a member or **alternate** member.
- G. No non-resident of the Town of Gouldsboro may serve as a member or alternate member.

## 3. Organization and Rules.

- A. The board shall elect a **chair**, vice-chair, secretary and **treasurer** from among its members and create and fill such other offices as it may determine. The term of all offices shall be one year with eligibility for re-election.
- B. When a member is absent the chairman shall designate an **alternate** member to sit in his stead.
- C. An **alternate** member may attend all meetings of the board and participate in its proceedings, but may vote only when he has been designated by the chairman to sit for a member.
- D. Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member who is being challenged.
- E. The chairman shall call at least one regular meeting of the board each month.

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- F. No meeting of the board shall be held without a quorum consisting of three members or **alternate** members authorized to vote.
- G. The board shall adopt rules for transaction of business and the secretary shall keep a record of its resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times.

4. Duties; Powers.

- A. The board shall prepare a Comprehensive Plan as defined by **30A M.R.S.A. #4961**. A comprehensive plan that is adopted by the board shall control until superseded by provisions adopted by the town legislative body.
- B. The board shall perform such duties and exercise such powers as are provided by town ordinance and the laws of the State of Maine.
- C. The boards may obtain goods and services necessary to its proper function within the limits of available monies.

*Yvonne P. Wilkinson*  
Attested  
Yvonne P. Wilkinson  
Clerk of Gouldsboro

*June 23, 1997 TM*  
Date