

TOWN OF GOULDSBORO

ESTABLISHMENT OF THE PLANNING BOARD

ORDINANCE

Revised: June 1997

1. Establishment.

Pursuant to M.R.S.A. Const. Art. VIII-A and **30A M.R.S.A., #3001**, the Town of Gouldsboro hereby establishes the Gouldsboro Planning Board.

2. Membership.

- A. Election to the board **shall** be by the same process as election of municipal officers. **Alternate** members shall be appointed by the municipal officers **after having received recommendation from the planning board**.
- B. The board shall consist of five members and two alternate members.
- C. Members of the existing planning board shall continue to serve out their appointed terms on the board re-established by this ordinance.
- D. The term of each member shall be **three years**. The term of office of an **alternate** member shall be until the next municipal election.
- E. When there is a vacancy, the municipal officers shall, within 60 days of its occurrence, appoint an **alternate** to serve until the next municipal election. **Said election shall be to fulfill the unexpired term of the former vacancy.**
- F. No municipal officer may serve as a member or **alternate** member.
- G. No non-resident of the Town of Gouldsboro may serve as a member or alternate member.

3. Organization and Rules.

- A. The board shall elect a **chair**, vice-chair, secretary and **treasurer** from among its members and create and fill such other offices as it may determine. The term of all offices shall be one year with eligibility for re-election.
- B. When a member is absent the chairman shall designate an **alternate** member to sit in his stead.
- C. An **alternate** member may attend all meetings of the board and participate in its proceedings, but may vote only when he has been designated by the chairman to sit for a member.
- D. Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members except the member who is being challenged.
- E. The chairman shall call at least one regular meeting of the board each month.

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- F. No meeting of the board shall be held without a quorum consisting of three members or **alternate** members authorized to vote.
- G. The board shall adopt rules for transaction of business and the secretary shall keep a record of its resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times.

4. Duties; Powers.

- A. The board shall prepare a Comprehensive Plan as defined by **30A M.R.S.A. #4961**. A comprehensive plan that is adopted by the board shall control until superseded by provisions adopted by the town legislative body.
- B. The board shall perform such duties and exercise such powers as are provided by town ordinance and the laws of the State of Maine.
- C. The boards may obtain goods and services necessary to its proper function within the limits of available monies.

Yvonne P. Wilkinson
Attested
Yvonne P. Wilkinson
Clerk of Gouldsboro

June 23, 1997 TM
Date