

**MINUTES FEBRUARY 25, 2016**  
**GOULDSBORO BOARD OF SELECTMEN'S MEETING**

Present: Dana Rice, Bill Thayer, Sue Bagley, James McLean and Roger Bowen  
Staff: Bryan Kaenrath, Town Manager and Rodie Kaiser, Deputy Town Clerk  
Audience: 11

Mr. Rice called the meeting to order at 6:00pm.

**APPROVAL OF MINUTES OF FEBRUARY 11, 2016**

Ms. Bagley moved to approve the minutes; Bill Thayer 2<sup>nd</sup>; passed 5/0.

**WARRANT #38**

Mr. Thayer moved to approve the warrant in the amount of \$15,318.57; Ms. Bagley 2<sup>nd</sup>; passed 5/0.

**PAYROLL WARRANT #37**

Ms. Bagley moved to approve the payroll warrant in the amount of \$11,262.89; Mr. Bowen 2<sup>nd</sup>; passed 5/0.

**REPORTS:**

**Selectmen:**

Roger Bowen: Frenchman Bay Partners is hosting a conference on Rockweed Harvesting that will include an economist and legal expert on April 2 at 9:00am at the Sullivan Recreation Center. They are seeking industry recommendations and all are invited.

Bill Thayer: Nothing

Dana Rice: Acknowledged a courtesy letter from Mark Wright offering trash removal services for the town.

Sue Bagley: Nothing

Jim McLean: Nothing.

**Committees:** Shellfish – Mike Pinkham: [1] 2016 committee members were elected at the last meeting. [2] Mr. Pinkham proposed he has some local help that are willing to build green crab traps for an estimated \$1,000. The green crabs are feasting on the clam population and need to be abolished. [3] Mr. Pinkham proposed an aggressive flat rotation (open two months-closed two months) because the clam flats are being devastated from excessive harvesting. He mentioned the mud is turning black which is a sign of dying mud; thus, killing the clam population. [4] Mr. Pinkham proposed a large size clam minimum using certified rings ranging from 3½ to 4 inches. Mr. Rice mentioned that the Shellfish Committee is doing a great job on conservation. Mr. Thayer is interested in composting green crabs on his farm. **Ms. Bagley motioned to accept the 2016 elected members of the Shellfish Committee; Mr. Bowen 2<sup>nd</sup>; passed 5/0.**

**Town Manager:** [1] The Town Office was burglarized sometime between the evening of February 22 and the morning of February 23, 2016. Stolen contents included \$2,040.40 in cash from the safe, two hand guns from the Police Department, and prescription drugs from the Police Department's evidence locker. The safe door and frame were damaged and need replacement for an estimated cost of \$500. The fire house entry door was damaged and quickly repaired. Overall, the losses were not great. Mr. Kaenrath suggested daily bank deposits rather than every few days. [2] The Jeremy Strater Committee held its first meeting on February 22 and worked through a list of merited recommendations. The first consideration is the available vacant lot located at the southwest corner of Main Street and Pond Road in Prospect Harbor. Although the town does not envision a specific use at this time, it could be a wise investment for future planning. The second consideration is to invest in a reserve account for ongoing special needs. The next meeting will take place on March 28 for further discussion.

[3] A letter was received from Maine State DOT requiring town acknowledgement regarding a proposed, 8-mile construction zone on Route 1 that will impose the waiving of weight limits. [4] The Deputy Clerk job opening will be posted next week due to the departure of Roni Saul who will retire on April 29, 2016.

#### **OLD BUSINESS:**

Code Enforcement – Ed Brackett: Mr. Brackett expressed interest in attending a four-day training for FEMA's Community Rating System at a cost of \$645. After a lengthy discussion, Mr. Brackett will propose eight of FEMA's 18 items for the town's consideration to partake in an effort to reduce the cost of flood plain insurance for homeowners. Mr. Watson (public audience) mentioned that if homeowners do not receive insurance assistance, that eventually their land could become unbuildable and removed from the tax roll. **Mr. McLean motioned to fund the training so we have a well-informed CEO; Mr. Thayer 2<sup>nd</sup>; passed 5/0.**

#### **NEW BUSINESS:**

New Office Staff Health Plans Vote: Town Manager, Mr. Kaenrath, suggested the BOS vote on the revised health insurance options for new hires in order to save the town an estimated \$4,000 annually. New hires will be offered the lower tier plan at no cost and the upper tier plan for a partial out-of-pocket contribution.

June 30<sup>th</sup> Expiring Contracts: Mr. Kaenrath mentioned that Bob Harmon was approached by the town of Winter Harbor to explore the possibility of working jointly on recycling services to reduce the cost for both towns. **Mr. Rice motioned to have the town begin discussions with Winter Harbor; Mr. Bowen 2<sup>nd</sup>; passed 5/0.**

Town Office Security: Mr. Kaenrath recommended the town office implement a security plan, possibly with cameras. Mr. Rice added that town records must be protected. The Town Manager will gather information for proposal at a future meeting.

#### **PUBLIC COMMENT:**

Police Department – Glenn Grant: The Acting Police Chief urged that the Police Department office resume its prior location for more security as well as to meet the Spillman audit requirements amongst other reasons to ensure security and privacy. Chief Grant expressed deep concern that the Spillman audit deficiencies be corrected by Spillman's March 8 deadline. Chief Grant urged that if the Police Department does not pass the Spillman audit, it will be set back by 10 years. The Town Manager stated that there has been an ongoing, split decision on the office location, presenting contentious office issues, and he needs to gather further facts on laws and regulations. Mr. Bowen said that the decision is above the Select Board and the Town Manager and Acting Police Chief need to make a joint <sup>DOES NOT RISE TO THE LEVEL OF</sup> recommendation. Mr. Rice stated that he felt the relocation of the office behind the Fire Department was misrepresented to the town and to address this immediately. Mr. Bowen prefers the cohesiveness of the Police and Fire Departments working closely. Fire Chief, Tate McLean, stated it is not fair for him to have to take on too much responsibility for the Police Department's regulations and evidence locker, and there is no privacy for confidential meetings amongst volunteer members.

Mr. Bowen moved to adjourn at 7:17pm; Mr. Thayer 2<sup>nd</sup>; passed 5/0.  
Mr. Rice adjourned the meeting at 7:17pm.

Respectfully submitted,  
Rodie Kaiser, Deputy Town Clerk and Acting Secretary

*\*Please note: These minutes are not verbatim. A tape recording of the meeting is available at the Town Clerk's Office during regular business hours.*

**BOARD OF SELECTMEN**  
Minutes of February 25, 2016 - Approval March 10, 2016

\_\_\_\_\_  
Dana Rice

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William Thayer

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Susan Bagley

\_\_\_\_\_  
James McLean

\_\_\_\_\_  
Roger Bowen

**GOULDSBORO  
TREASURER'S CASH FLOW REPORT**

<b>FUNDS DEPOSITED IN BHBT &amp; CNB</b>				<b>3/2015</b>	<b>3/2014</b>
January Reconciled				\$534,685.18	
February/March Deposits				\$186,634.67	
ICS				\$450,000.00	
<b>BALANCE</b>				<b>\$1,171,319.85</b>	
<b>WARRANT DISBURSEMENTS</b>					
<b>WARRANT</b>		<b>DATE</b>			
W		2/11		\$293,464.89	
Py		2/11		\$13,963.11	
W		2/25		\$15,318.57	
Py		2/25		\$11,262.89	
<b>TOTAL</b>				<b>\$334,009.46</b>	
<b>TOTAL FUND BALANCE</b>				<b>\$1,171,319.85</b>	
<b>PAYOUT OF PREVIOUS WARRANTS/PAYROLL</b>				<b>\$334,009.46</b>	
<b>WARRANT 2014/2015 PENDING APPROVAL</b>				<b>\$0.00</b>	
<b>WARRANT 2015/2016. PENDING APPROVAL</b>				<b>\$273,522.70</b>	
<b>PAYROLL PENDING APPROVAL</b>				<b>\$13,428.42</b>	
<b>BALANCE (if approved as presented)</b>				<b>\$550,359.27</b>	<b>\$588,010.42</b>
					<b>\$603,733.82</b>

## **Manager's Report**

**March 10, 2016**

### **Jones Pond Caretaker**

Paul Dorr has resigned as Jones Pond caretaker. We will start a search for a suitable replacement. There are still several minor repairs and updates needed on the property that were identified by MMA loss control last fall.

### **PH Sidewalk**

Officials from DOT will be here on Friday at 1pm to discuss further steps in the planning and construction of the project.

### **Strater Committee Update**

A sub group of the Jeremy Strater committee met on March 2<sup>nd</sup> to continue discussion on the feasibility of purchasing the lot at the corner of Main and Pond. Included in your packet is an email from Allan Benson summarizing the meeting in its entirety.

### **Dedication for Deceased Citizen**

A decision needs to be made on the dedication to a deceased citizen for the annual town report. A list was provided at the last meeting, let me know if you need further information. There have been ideas of doing the dedication to more than one individual and also honoring several WWII veterans who have passed away this year.

### **Town Property Boiler Service**

As requested, Barry Flaherty will be doing routine maintenance service on the heating systems of four town properties over the coming week including the town office and all three fire stations.